**AREA COOPERATIVE FOR EDUCATIONAL SUPPORT**

**GOVERNANCE BOARD MEETING**

# February 1, 2019

**CIE Building @ NWMSU Room 1402**

**10:00 AM**

1. Roll Call- The meeting was called to order at 10:04AM by Matt Martz, Worth County, Board President. The roll call was taken and answered by 13 districts. Those not in attendances were: Avenue City, Mound City R-2, Pattonsburg R-II, Tarkio R-I, South Nodaway R-VI, Johnnie Silkett present at 10:25 a.m., South Holt R-I, Bob Ottman present at 10:40 a.m.
2. Minutes 10-29-2018- The minutes were reviewed by the group. There was no discussion. James Simmelink, North Nodaway, made a motion to approve the minutes from 10/29/2018. The motioned was seconded by Tim Jermain, Jefferson. The motion passed 13-0.
3. Financial Report
4. FY19 Quarter 2 Report- The FY19 Quarter 2 Report was reviewed by the group. Cindy Naber, ACES Director, explained the revenues were reflective of all member districts being up-to-date on their first semester coop base fee. The expenditures to date were 37% realized as of 01/07/2019. Mike Leach, Craig, made a motion to accept the report. The motion was seconded by Rick Calloway, Union Star. The motion passed 13-0.
5. Reports
6. ACES Director Report-Cindy Naber, ACES Director, shared that ACES has completed the following trainings for ACES member districts:

**YTD Completed Trainings:**

* Day 1 Fall Paraprofessional Training completed in September 2018
* 9 CPI Training (123 staff members certified/ recertified, 18 member districts certified)
* Students with Challenging Behavior Training
* 3 New Special Education Teacher Cohort Trainings
* Lumen training
* SPED Track Training

**Upcoming Trainings:**

* Spring Assessment Training-April 17, 2019 see attached flyer
* Spring CPI Full Foundation Course at King City School District 8:00 a.m.-3:30 p.m.
* New Special Education Teacher Cohort Trainings: March 21, 2019 9-3:00 p.m., NWMSU Room 1402
* Paraprofessional Training Day 2 February 7, 2019 NWMSU Room 1402, 9-3:00
* Behavior Management Training Spring session available upon request

Cindy Naber, Director, updated the group on the DESE mandated compliance review of the implementer model.

***Therapy Services***

As we start looking ahead for the coming year, if your district will be in need of therapy services that you have not received in the past through ACES, please let me know ASAP so that I can begin looking to fill those openings.

***Future ACES Board Meeting Dates***

* April 23, 2019 10:00 AM

1. Other Reports:
2. Cindy Naber, Director, presented the Therapists Travel and Mileage Worksheet for 2016-17. The worksheet totaled $112,166.47 for OT, PT, and SLP travel and mileage costs throughout the 2016-17 school year. There was no discussion.
3. Cindy Naber, Director, presented the YTD totals for Therapists Travel and Mileage for the 2017-18 school year. The worksheet totaled $120,776.17. There was no discussion.
4. Cindy Naber, Director, presented the YTD totals for Therapists Travel and Mileage for the 2018-19 school year. The worksheet totaled $37,307.10. Cindy Naber, ACES Director, shared that the restructuring of the therapy services prior to the 2018-19 school year, had shown a dramatic decrease in the amount of travel time the therapists were turning in for reimbursement. ACES also no longer reimburses mileage to any contracted personnel starting with FY19.
5. Old Business
6. None
7. New Business
8. Social Worker Contracted Service Costs 2019-2020- Cindy Naber, ACES Director, shared the anticipated cost of social worker services for the upcoming year.

The contracted amount has been calculated using the current cost of 2.0 FTE Social Workers + 4.5% increase to cover the anticipated cost of salary, health insurance and travel increases for FY20.

**1 day per month in the amount of $3,000**

**2 days per month in the amount of $6,000**

**3 days per month in the amount of $9000**

**4 days per month in the amount of $12,000**

**6 days per month** in the amount of $18,000

Any actual costs that surpass this amount will be distributed to each district by the Fiscal Agent once salaries and health insurance are negotiated and passed by the Board of Education.

Cindy Naber, ACES Director, asked that each member district representative review the information, and communicate their school district’s intentions in regards to contracting school social worker services for the 2019-2020 school year no later than Friday, February 15th, 2019 to allow time to make adjustments to staff as needed. Tim Jermain, Jefferson made a motion to accept the Social Worker Contracted Service Costs for the 2019-2020 school year. James Simmelink, North Nodaway seconded the motion. The motion passed 13-0.

1. ACES Personnel Recommendations-Cindy Naber, shared ACES Personnel Intentions for the 2019-2020 School Year as follows:

Cindy Naber, full-time Director;

Haley Humes, full-time School Psychologist;

Allison Rogers, full-time Educational Diagnostician;

Emmy Brown, part-time Office Manager;

Brittnie Morgan, full-time Social Worker;

Magen Norcross, full-time Social Worker.

Jeremy Burright, Fairfax, made a motion to approve the ACES 2019-20 Personnel Recommendations. Rick Callaway, Union Star, seconded the motion. The motion passed 14-0.

1. Amended FY19 Contracted Therapist Rate Schedule-Cindy Naber, ACES Director, shared the amendments to the Contracted Therapist Rate Schedule to include the addition of Abilities First, LLC Dusty Cox, Occupational Therapist and Christy Pryor, Physical Therapist. These therapists were contracted in December 2018, to provide therapy services to member districts previously serviced by Therapy at School, LLC. Termination of contract with Therapy at School, LLC was effective 12/08/2018. Ethan Sickels, Rockport, made a motion to accept the Amended FY19 Contracted Therapist Rate Schedule. Johnnie Silkett, South Nodaway, seconded the motion. The motion passed 14-0.

## VII. Adjourn-Rick Callaway, Union Star, made a motion to adjourn at approximately 10:40AM. The motion was seconded by Mike Leach, Craig. The motion passed 15-0.

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