**AREA COOPERATIVE FOR EDUCATIONAL SUPPORT**

**GOVERNANCE BOARD MEETING MINUTES**

# April 24, 2018

**CIE Building @ NWMSU Room 1402**

**10:30AM**

1. Roll Call-The meeting was called to order at 10:35AM by Shannon Nolte, West Nodaway. The roll call was taken and answered by 15 districts; West Nodaway, King City, Craig, Union Star, North Nodaway, Fairfax, Pattonsburg, Mound City, Northeast Nodaway, South Nodaway, Jefferson, Worth County, Stanberry, Tarkio, Nodaway Holt. Those not in attendance were: Avenue City, Maryville, Rockport, North Andrew, and South Holt. Additional representatives in attendance were: Haley Humes, ACES School Psychologist.
2. Minutes 02-12-2018-The minutes were reviewed by the group. There was no discussion. James Simmelink, North Nodaway, made a motion to approve the minutes from 02-12-2018. The motion was seconded by Brian Garner, Stanberry. The motion passed 15-0.
3. Financial Report
4. FY18 Quarter 3 Report-The FY18 Quarter 3 Report was reviewed by the group. Ken Eaton, Mound City inquired about the diagnostic assessment decrease in totals for Quarter 3 in comparison to Quarter 3 of 2017. Cindy Naber, ACES Director, explained that 2017 had been an extremely busy year for diagnostic assessments in comparison to the other years displayed on the Quarter report. Cindy drew attention to the prior years of 2015 and 2016 which were pretty consistent totals as 2018. Ken Eaton, Mound City made a motion to accept the report. The motion was seconded by Karma Coleman, Tarkio. The motion passed 15-0.
5. Reports
6. ACES Director Report-Cindy Naber, Director, shared the Director’s report. . Cindy let the group know that Audiometers need to be in the office by May 25, 2018 to be calibrated. The equipment will need to include a purchase order for the amount of $85 for an audiometer or $125 for an audiometer and tympanometer combination. Cindy shared with the group the upcoming CPI refresher and full foundation course offerings for 2018-19 school year. Administrators are encouraged to send new special education teachers to the ACES cohort training. There will be one change made on the current FY19 Contracted Therapist Rate Schedule shared with the group. This will include the omission of Sara Bruner, Supervising SLP assigned to Tarkio R-I. Tarkio has secured their own SLP, and will no longer practice the speech implementer model. All therapy needs are filled for the coming year at this time. If districts anticipate changes, they need to let Cindy know ASAP. Social Worker contracts and therapy contracts will be signed after July 1, 2018; after budget applications have been completed. Ken Eaton, Mound City, inquired about the status of the social workers for next year, Cindy confirmed that at this time, there are no changes to personnel.
7. Other Reports-There was no other reports.
8. Old Business-There was no old business.
9. New Business
10. Membership Agreements & Reorganization-All districts will continue their commitment with ACES until June 30, 2018. Brian Garner, Stanberry R-II, shared that the Stanberry, R-II School District will likely give notice of leaving the cooperative by the cut off of June 30, 2018 to be effective July 1, 2018. Mr. Garner feels the mental health needs of the Stanberry R-II School District would best be served with a full-time social worker. Cindy Naber, ACES Director, offered an additional Social Worker Day per month for the 2018-19 school year; raising the district from 3 days per month to 4 days per month. Mr. Garner did not commit to the offer of 4 days per month of social worker services. Brian Garner is leaving the Stanberry R-II School District as superintendent with the conclusion of the 2017-18 school year.
11. FY19 Proposed Budget-The proposed budget was reviewed by the group. It will be reviewed again and voted on following the August 2018 ACES Board Meeting. Cindy Naber, ACES Director discussed the changes associated with the increase in the ACES Purch Serv Fiscal Agent Fee from $6300 to $10,000. The advisory committee will review and make recommendations to the governing board. The advisory committee for the current school year are Becky Albrecht, Maryville; Ken Grove, Northeast Nodaway; Scott Ireland, Pattonsburg; Rick Calloway, Union Star; Shannon Nolte, West Nodaway; Matt Martz, Worth County.
12. FY19 Estimated District Costs & Options-Discussion was held on consideration of a fiscal agent operational fee paid only to the new fiscal agent, Mound City School District, effective July 1, 2018. Ken Eaton, Mound City, shared that Mound City hired a part-time bookkeeper to help with the billing and transitioning of ACES to Mound City. Mr. Eaton does not want the governing board to consider a fiscal agent operational fee at this time.
13. Annual Renewal Contract Review & Edits-The advisory committee reviewed the draft of the new annual renewal contract, there were no edits recommended. Motion was made by Karma Coleman, Tarkio, to accept the Annual Renewal Contract. The motion was seconded by Jeremy Burright, Fairfax. The ACES Director will prepare the renewal contracts and they will be sent out to districts after July 1, 2018. Discussion was held, and the board agreed that there will need to be a plan to revise the bylaws at the next meeting. Cindy shared the recommendations for changes to the bylaws made by the advisory committee, these will added to the agenda for the August 2018 meeting. The proposals include Article 7.3 additional final sentence added, “If a member district withdraws before the last day of the fiscal year, they pay the remainder of the current year fees and ACES fees for the following fiscal year.” Article 8.1 revisement of the administrative district from Maryville R-II School District to Mound City R-II School District. Cindy Naber, ACES Director informed the group that any additional proposals should follow the amendment procedures as outlined in Article 11.2.

## VII. Adjourn-A motion was made to adjourn at 11:13 a.m. by Johnnie Silkett, South Nodaway. It was seconded by Matt Martz, Worth County. The motion passed 15-0.